



03/30/2020

Dear Shires Housing Residents,

The coronavirus (COVID-19) pandemic has thrust our community into unprecedented territory. We at Shires Housing understand that this is a difficult time for many and that some in our community have faced both health and economic impacts. Please know that we are here to help during this time.

If you have suffered a job loss or other substantial loss of income due to the COVID-19 pandemic and are unable to pay rent, we encourage you to notify us as soon as possible to discuss potential alternative payment arrangements that may be available to accommodate your situation. If you are a current recipient of either VSHA or BHA rental assistance please contact those agencies as well so that they are aware of any change in your income, they may be able to assist you. Please be aware that if you do not contact us to let us know that you have been affected by COVID-19, we will not know that you may need assistance during these challenging times. You can reach our office by calling 802-442-8139 ext. 1 or via email at [hello@shireshousing.org](mailto:hello@shireshousing.org). The sooner you contact our office, the more options we may be able to offer.

If you are not currently facing a COVID-19 related hardship, please continue to pay your rent as usual. You can pay your rent by mail, through **Rent Track online**, or via the drop box at our office located at 307 North Street in Bennington. Doing so will help to support the personnel and staff who work every day to provide essential services to all residents, as well as sustaining the physical and financial needs of the properties that serve our shared community. We are all in this together, and if we work together, we can get through this and move forward to better days soon.

I hope that you and your families remain safe and healthy during this time. Please consult the attached resource list to see if there may be an unmet need that can be fulfilled with local resources. We will get through this together as a community, better days are ahead of us. Please take care of yourselves and each other.

Sincerely:

Stephanie Lane  
Executive Director  
Shires Housing, Inc.





## Rental Assistance Application

If you are experiencing payment challenges due to the COVID-19 pandemic, please complete and submit this form, along with any supporting documents, to Shires Housing via mail: [P.O. Box 1247 Bennington, VT 05201] or via email: [hello@shireshousing.org]. During this challenging time we are here to help.

Resident/ Household Name:

Property Address:

Email Address:

Primary Phone Number:

Date COVID-19 Related Hardship Began:

Is the Financial Hardship Short Term (<30 Days) or Long Term?:

How Can We Help? What Option Best Fits Your Situation?

One Time Extension \_\_\_

Repayment Plan \_\_\_\_

Other/ Please Explain\_\_\_\_\_

If you are a current voucher holder, we also encourage you to reach out to VSHA or BHA to make these agencies aware of any changes to your income. If you have questions or concerns regarding your individual situation please contact Joanne Rogers at 802-442-8139 Ext. 1 for further assistance.

